

Strengthening Systems through Effective Procurement



UNFPA, the United Nations Population Fund, is an international development agency that promotes the right of every woman, man and child to enjoy a life of health and equal opportunity. UNFPA supports countries in using population data for policies and programmes to reduce poverty and to ensure that every pregnancy is wanted, every birth is safe, every young person is free of HIV/AIDS, and every girl and woman is treated with dignity and respect.

Enhancing Reproductive Health Commodity Security

UNFPA has developed a framework to assist countries in planning for their own needs and to strengthen all areas of programme implementation called the Global Programme to enhance Reproductive Health Commodity Security (GPRHCS). RHCS is becoming a household name among beneficiary governments and other partners in Reproductive Health.

The countries are financed through the Global Programme with various modalities, many of which address Capacity Building. The areas of capacity building include strengthening health systems through, among other activities, training for: Nurses and Midwives, Family Planning Counselling, Reproductive Health Counselling, Budget Planning and Management, Policy Development, Inventory Management, Logistics, Stock Management System and Procurement.



UNFPA Procurement

For more than 30 years, UNFPA, the United Nations Population Fund, has been procuring contraceptives and related commodities for the developing world. Through its extensive experience and solid track record, UNFPA is today the largest public sector procurer of these items. Our expertise in this area and the significant volume of contraceptives procured annually allows for access to the most favourable international pricing. UNFPA invites partners in development to benefit from our unique knowledge base through Procurement Capacity Building financed by GPRHCS.

Efficiency

Transparency

Economies of Scale

Accessibility

Effectiveness

Development



Target

The target audience includes individuals working in

- Governments (mainly Ministries of Health and Finance)
- Civil Society (local education institutions)
- Grassroots Organisations
- NGOs
- UNFPA Country Offices

Benefits

“ Procurement creates a dynamic chain reaction which benefits the economic life of a country and supports its development. ”

Reference : UN Sustainable Procurement Guide: *Buying for a Better World - May 2008.*

Through this activity Governments will be strengthened in multiple ways:

Economy and effectiveness: an appropriate solution to the organisation's need with regards to quantity, quality and timeliness at the right price. It also means ensuring that the overall cost to the organisation in conducting the procurement process is minimized in the interests of the overall budget of the organisation. The budget owner benefits from an improved Economy, while effectiveness ensures the interest of the end-user is met.

Broader markets and optimum combination of factors such as appropriate quality and life-cycle costs, which meet end-user needs.

Best value for money which does not necessarily mean the lowest initial price option, but rather, represents the best return on investment.

Access to high quality, efficient procurement of goods and services.

Reduction of stock-outs.

Secure ethical, environmental and social considerations, which are paramount to donors and the UN such as prevention measures for mismanagement, abuse and corruption; mitigation of abuse of natural and monetary resources while upholding environmental and sustainable considerations.

Training Schedule for Capacity Building in Procurement under the GPRHCS Programme (Government Training Programme in Procurement)

Day:	Module:	Subject:
Day 1	Procurement Planning & Financial Distribution	Financial and operational monitoring, internal control, record management, forecasting, summary of functions.
Day 1	Ethics, Responsibilities and Accountability	A study of the public sector [buyer's] risks, platform to address them; preparation to face potential threats to transparency and good practices.
Day 2	Sustainable Procurement	Green Procurement, Environmental Risks Assessment & Mitigation, Social and Economic Considerations.
Day 2	Sourcing and Market Research	Sourcing of [acceptable] suppliers, placing advertisements, outreach to market. Pre-qualified vendors and/or prequalification advertisement; calls for expression of interest.
Day 3	INCOTERMS & Logistics	INCOTERMS, freight, packing, insurance, inspections, certification, storage. Buyer's responsibilities in expediting and ensuring logistical flow.
Day 3	Tendering Mechanisms with Product Focus	Identifying existing mechanisms. Drafting specifications, international, regional and local competitive bidding methodologies, specific terms & conditions for goods.
Day 4	Long Term Agreements	Study of the Long Term Agreement modality.
Day 5	Evaluation & Adjudication / Award	Receipt of offers, evaluation, recommendation, adjudication, submissions for approval / contract review.
Day 6	Expediting, Delivery Logistics & Payments	Expediting, logistics, claims (transport/quality), inspections, legal aspects & responsibilities. Payments, liquidated damages, demurrage, penalties.
Day 6	Tendering Mechanisms with Services Focus, Requests for Proposal	Identifying existing mechanisms. Drafting terms of reference, international, regional and local competitive bidding, specific terms & conditions for services.
Day 7	Evaluation & Adjudication / Award	Receipt of offers, evaluation, recommendation for adjudication / submission for approval / contract review.
Day 8	Contract Management M&E	Contract management, monitoring and evaluation (M&E).
Day 9	Reporting & Implementation Sharing Knowledge	Financial Reporting, statistics, forecasting. Applying new knowledge and material. Building Capacity within your own organization.
Day 10	Future Perspectives	Next steps & way forward. Review, wrap-up and closure.



“Capacity Building goes beyond training in procurement. With the GPRHCS we are empowered to do more... contact us through the UNFPA office in your country.”

→ Our Mission

To enhance awareness, develop and build capacity in all areas of procurement at National level, particularly within Governments. To promote local activities in procurement, community based interaction and continuous development within procurement thereby fulfilling our commitment to donors under the GPRCHS programme.

Our Vision

A Dynamic procurement community at National level where the Government is among the leaders of promoting good practices, new and better methodologies and building knowledge while taking part in a regional and/or international procurement network. The goal is to maintain constant, measurable progress on improvements within their procurement work.



United Nations Population Fund
Procurement Services Branch
Telephone: +45 35 46 73 87
Fax: +45 35 46 70 18
Email: rhcs.gpp@unfpa.org
Website: www.unfpa.org

United Nations Population Fund
Commodity Security Branch
Telephone: +1 (212) 297-5000
Fax: +1 (212) 370-0201
Email: hq@unfpa.org
Website: www.unfpa.org